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## AnVa Tubes&Components Policy for our Customer Specific Requirements

### 1 Introduction

AnVa Tubes&Components sees its suppliers as a natural partner and works actively for close and long-term relationships. Supplier development and professional cooperation in every way benefit all those involved. The same high standards that our customers place on our business must of course also apply to our suppliers. We see our suppliers as an integral part of our manufacturing process. Items marked with **yellow** refer to component and raw material suppliers included in "Automotive Products"

### 2 Requirement

The purpose of customer-specific requirements is to announce AnVa Tubes&Components requirements to you as a supplier for deliveries of products, materials and services. The goal is:

- To work for good relationships and long-term cooperation with the supplier.
- To work for safety, quality and environmental commitment.
- to choose suppliers who deliver the right product at the right time and in the right amount of the right quality and at the lowest total cost.
- that the supplier should be certified according to IATF 16949. However, the minimum requirement is that suppliers are certified according to ISO 9001.
- The supplier must be certified according to ISO 14001.
- that supplier that is not IATF 16949 certified has the ambition to be certified.
- The supplier will have a management system for the work environment.
- that selected suppliers of high volume articles hold consignment stocks at AnVa Tubes&Components.

### 3 General

AnVa Tubes&Components requirements and guidelines are based on:

- Customers' specific requirements
- IATF 16949 / ISO 9001
- ISO 14001
- AnVa's requirements for social responsibility and environment (CSR).

### 4 Supplier Assessment

New suppliers are required to make self-assessment according to a questionnaire from AnVa Tubes&Components.

Existing suppliers are required to carry out self-assessment at the request of AnVa Tubes&Components at least every three years. Suppliers are regularly monitored for delivery precision, quality outcomes, disruptions at AnVa Tubes&Components and extraordinary shipping costs.

Second party audit is a complement to supplier assessment and is performed when we consider such revision necessary.

### 5 Delivery

Goal to work for 100% delivery precision.

Information must be submitted to AnVa Tubes&Components for deviation from delivery schedule. The delivery must be in a package approved AnVa Tubes&Components.

No serial delivery to AnVa Tubes&Components of new / amended articles may occur before the PPAP / sample test has been approved..

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## 6 Social Responsibility and Environment (CSR)

AnVa imposes demands on all suppliers regarding Social Responsibility and Environment. See "AnVa Supplier Code of Conduct" on [tubesandcomponents.anva.se](https://tubesandcomponents.anva.se).

Laws and other regulations must be followed wherever operations exist.

The supplier shall strive to provide equal opportunities for employment, working conditions, education, progress and personnel development to all people regardless of sex, ethnic origin, religious or political beliefs, color, age or sexual orientation. Employees must be given the opportunity to organize in the union.

The supplier will strive for all work tasks and workstations to be designed to promote good health in both short and long term.

The supplier must also keep up to date current requirements: REACH, RoHs, 3TG, "Conflict Minerals" and by AnVa on occasion supplied "Restricted Material List"

## 7 Quality

AnVa Tubes&Components always strives for the lowest total cost, which constantly focuses on quality and delivery performance. Suppliers' performance is measured continuously and priority areas are cost-effectiveness, quality development and environmental commitment.

Our ambition and our demand for our suppliers are always the principle of zero error.

The supplier should have an improvement program with the goal of reducing the number of disturbances to AnVa Tubes&Components.

It is the supplier's responsibility to secure its production process. Methods include quality assurance of purchased materials, challenging the process through FMEA work and the use of vision systems or other automatic utilization.

For raw materials (polymers, chemicals, additives etc.) Certificate of Analysis, CoA, is to be provided by e-mail ([info.ea@anva.se](mailto:info.ea@anva.se)) or your contact person, latest one day prior arrival at AnVa.

AnVa Tubes&Components requires the supplier to always obtain PPAP (according to AIAG PPAP Manual, Last Approved Edition) for new production and any changes to the product or process. AnVa Tubes&Components expects PPAP to report related documents at level 3 unless otherwise agreed.

## 8 IMDS

The supplier is obliged to report products to IMDS (AnVa Tubes&Components: 135792), valid for products used in the automotive industry.

## 9 Handling of deviations

The following procedure applies when AnVa Tubes&Components discovers discrepancy and issues a complaint:

The supplier will respond to the complaint with a short-term solution in the form of an 8D report within 24 hours.

Long-term action plan must arrive within 2 weeks.

Any administration, sorting or shipping cost is expected to be the responsibility of the supplier.

In addition to the above, actual costs are also charged due to discrepancy, such as costs charged by our end customer.

### 9.1 Escalation process

If problems persist in the event of a complaint, an escalation process is applied with measures against supplier.

The escalation process is run by AnVa Tubes&Components quality department, supported by the buyer.

## 10 Other

In addition to this general purchasing policy, the following documentation is linked to our purchasing process.

\*AnVa Supplier code of conduct

\*Process för Inköp

\*Process för styrning och kontroll av leverantörer

\*Process för utvärdering av leverantör

\*Process för val av leverantör riktlinjer

\*Process för val av leverantör

\*CSR Hållbarhet

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AnVa Tubes & Components AB